

Terms of Reference

Non-Academic Internship (NAI) and Research Internship Abroad (RIA)

Non-Academic Internships (NAI) and Research Internships Abroad (RIA) are internships integrated into the curricular plan of doctoral programmes, with the objective of exposing PhD students from the Instituto Superior Técnico (IST) to research and innovation experiences in environments different from that of the school that grants their degree.

This document establishes the terms of reference for the validation, implementation, and evaluation of these internships. Any questions arising from the implementation of this training instrument will be clarified by the Técnico Doctoral School (TDS). This document will be updated whenever TDS considers it necessary.

- 1) Internships are offered by proposing entities and must constitute research or innovation activities at the postgraduate level.
- 2) The internship begins with the preparation of a work plan validated by the scientific supervisor and approved by the Coordinator of the respective Doctoral Programme (PD). The host institution ensures supervision of the student's work during the internship.
- 3) For the doctoral programme's curricular component, the following credits are awarded:
 - 12 ECTS for RIA and for NAI I, with a continuous duration of 9 weeks.
 - An additional 6 ECTS may be added to the NAI awarded to the Transversal Skills Block (NAI II), corresponding to 5 additional weeks, totaling 14 uninterrupted weeks.
 - Internships with a duration shorter than those specified above will not be credited within these course units.
- 4) An RIA internship requires the preparation of a visit report, including scientific results obtained and validated by the scientific supervisor. An NAI requires the preparation of an internship report, also validated by the scientific supervisor.
- 5) The evaluation of the internship course units (NAI and RIA) is the responsibility of the Coordinator of the respective Doctoral Programme, based on the report submitted by the student. The final grade awarded is PASS/FAIL.